The Annual Quality Assurance Report (AQAR) of the IQAC

JOYPUR PANCHANAN ROY COLLEGE
P.O.- JOYPUR-FAKIRDAS, AMTA-II, HOWRAH-711401.

Part – A

AQAR for the year *(for example 2013-14)* | 2011-12 |

1. Details of the Institution

1.1 Name of the Institution | JOYPUR PANCHANAN ROY COLLEGE |

1.2 Address Line 1 | P.O.- JOYPUR-FAKIRDAS |

Address Line 2 | P.S.-JOYPUR, AMTA-II |

City/Town | HOWRAH |

State | WEST BENGAL |

Pin Code | 711401 |

Institution e-mail address | joypurcollege@yahoo.in |

Contact Nos. | Tel. No. 03214-234-130

Mobile- 9732749040 |

Name of the Head of the Institution: | SAUMITRA SARKAR |

Tel. No. with STD Code:

Tel. No. 03214-234-130

Mobile:

Mobile- 9732749040

Name of the IQAC Co-ordinator:

SMRITIRANJAN PRAMANIK

Mobile:

9830400681

IQAC e-mail address:

joypurcollege@yahoo.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   WBCOGN13242

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Joypurproycollege.in

Web-link of the AQAR:

www.joypurproycollege.in/aqar/

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	67.60	2007	2012

2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

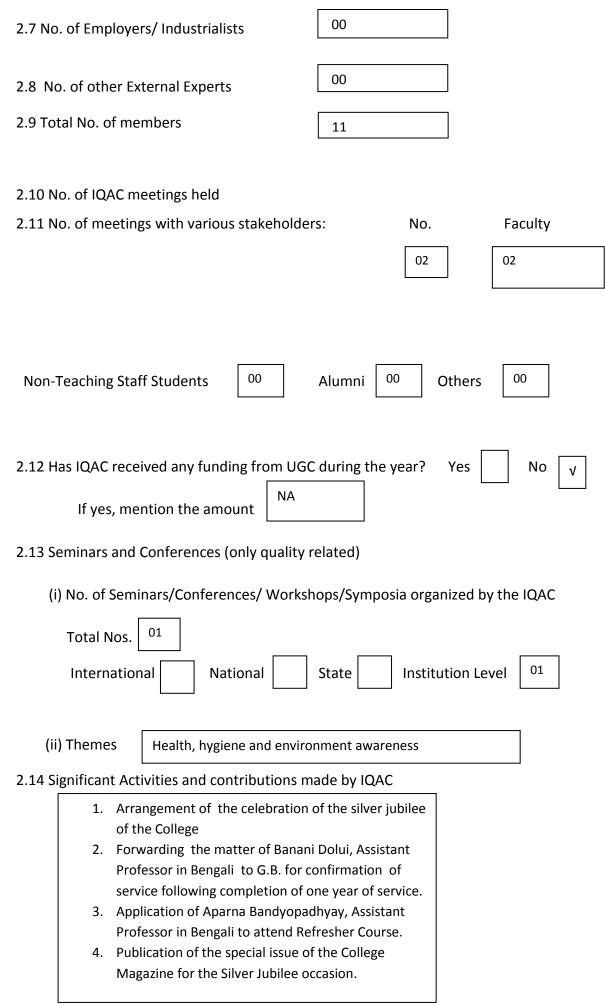1.7 Date of Establishment of IQAC :   DD/MM/YYYY

22/11/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i.   AQAR 2010-11 dt.10.03.2016 (DD/MM/YYYY)
   ii. AQAR_____ _____ (DD/MM/YYYY)
   iii. AQAR_____ _____ (DD/MM/YYYY)
   iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

   University   State ☐ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes [√] No ☐

   Constituent College   Yes ☐ No [√]

   Autonomous college of UGC   Yes ☐ No [√]

   Regulatory Agency approved Institution   Yes ☐ No [√]

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education [√] Men ☐ Women ☐

                    Urban ☐ Rural [√] Tribal ☐

   Financial Status   Grant-in-aid [√]   UGC 2(f) [√] UGC 12B [√]

                Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

   Arts [√] Science ☐ Commerce [√] Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) | · Nil |

1.11 Name of the Affiliating University *(for the Colleges)* | UNIVERSITY OF CALCUTTA |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | NO |

University with Potential for Excellence | NO | UGC-CPE | |

DST Star Scheme | NO | UGC-CE | |

UGC-Special Assistance Programme | NO | DST-FI | |

UGC-Innovative PG programmes | NO | Any other (*Specify*) | |

UGC-COP Programmes | NO |

2. IQAC Composition and Activities

2.1 No. of Teachers | 07 |

2.2 No. of Administrative/Technical staff | 01 |

2.3 No. of students | 01 |

2.4 No. of Management representatives | 01 |

2.5 No. of Alumni | 00 |

2. 6 No. of any other stakeholder and | 00 |

community representatives

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

00

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.   Faculty

02   02

Non-Teaching Staff Students 00 Alumni 00 Others 00

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount   NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 01

International [ ] National [ ] State [ ] Institution Level 01

(ii) Themes   Health, hygiene and environment awareness

2.14 Significant Activities and contributions made by IQAC

1. Arrangement of the celebration of the silver jubilee of the College
2. Forwarding the matter of Banani Dolui, Assistant Professor in Bengali to G.B. for confirmation of service following completion of one year of service.
3. Application of Aparna Bandyopadhyay, Assistant Professor in Bengali to attend Refresher Course.
4. Publication of the special issue of the College Magazine for the Silver Jubilee occasion.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To improve the condition of the library 2. To complete the syllabus within the stipulated time. 3. To improve the attendance of the students in the class. 4. To buy new hp computers and printers with UGC assistance	1. Books added 2. Completed 3. Steps taken. Meeting with the Students' Union held. 4. implemented

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | | Syndicate | | Any other body | |

Provide the details of the action taken

IQAC approached the highest decision making body, the Governing Body of the College towards implementation of the plans adopted in the meeting and saw to it actively so that they are finished within time.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	07	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil

Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	07	Nil	Nil	Nil

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil		Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders*   Alumn [ ]   Parents [√]   Employers [ ]   Students [√]
   (On all aspects)

   Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	04	04	00	00

2.2 No. of permanent faculty with Ph.D.   [1]

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	00	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty   02   00   00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	Nil	11
Presented	Nil	Nil	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Adoption of audio- visual method.
2. ICT enabled teaching
3. Installation of internet connection

2.7 Total No. of actual teaching days
during this academic year   184

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,   NA
Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum   NIL
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students   62%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Hons.	132			114	17	99%
B.A. General	192			92	100	100%
B.Com(H+G)	43			24	19	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 1. Through meeting with the teachers.
2. By informing the students at induction meeting
3. Through Mid-term and Annual tests

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	04	00	01
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

All teachers were encouraged to pursue Ph.D. programmes

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4   Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	08	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range NA   Average NA   h-index NA   Nos. in SCOPUS NA

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil

Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published   i) With ISBN No.   Nil   Chapters in Edited Boo   Nil

ii) Without ISBN No.   Nil

3.8 No. of University Departments receiving funds from

UGC-SAP   NA   CAS   NA   DST-FIST   NA

DPE   NA   DBT Scheme/funds   NA

3.9 For colleges   Autonom   NA   CPE   NA   DBT Star Scheme   NA

INSPIRE   NA   CE   NA   Any Other (specify)

3.10 Revenue generated through consultancy   NIL

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	01
Sponsoring agencies	NA	NA	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons   Nil

3.13 No. of collaborations   International   Nil   National   Nil   Any other   Nil

3.14 No. of linkages created during this year   Nil

3.15 Total budget for research for current year in lakhs :

From Funding agency   NA   From Management of University/College   NA

Total   NA

Type of Patent		Number

3.16 No. of patents received this

National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

year

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution   NA
who are Ph. D. Guides
and students registered under them   NA

3.19 No. of Ph.D. awarded by faculty from the Institution   NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   NA   SRF   NA   Project Fellows   NA   Any other   ☐

3.21 No. of students Participated in NSS events:

University level   75   State level   NA

National level   NA   International level   NA

3.22 No. of students participated in NCC events:

University level   NA   State level   NA

National level   NA   International lev   NA

3.23 No. of Awards won in NSS:

University level | 01 | State level | Nil |

National level | Nil | International level | Nil |

3.24 No. of Awards won in NCC:

University level | NA | State level | NA |

National level | NA | International level | NA |

3.25 No. of Extension activities organized

University forum | Nil | College forum | 01 |

NCC | Nil | NSS | 01 | Any other | Nil |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Planting of trees, cleaning the environment.

- Organisation of Thalassemia camp.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16215sq.mts	Nil	NA	16215sq.mts.
Class rooms	18	Nil	NA	18
Laboratories	01	Nil	NA	01
Seminar Halls	Nil	Nil	NA	Nil
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	02	00	NA	02
Value of the equipment purchased during the year (Rs. in Lakhs)	00	00	NA	00
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

> 1. Office work is performed through computers.
> 2. Library work is done manually

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7600	NA	404	Rs.80800/-	8004	NA
Reference Books						
e-Books						
Journals	06	NA	00	NA	06	NA
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	08	02	01	00	00	04	01	01
Added	10	02	01	00	00	06	01	01
Total	18	04	02	00	00	10	01	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Computer literacy programme for the staff started

4.6 Amount spent on maintenance in lakhs :

i) ICT   Rs.0 .08069

ii) Campus Infrastructure and facilities   Rs. 0.34190

iii) Equipments   Rs..0.02465

iv) Others   Rs.0.14525

Total :   Rs. 0.59249

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The students are informed about the Student Support services at the introductory meeting at the beginning of the session.

5.2 Efforts made by the institution for tracking the progression

> The progress of the students is monitored through Mid-Term Tests and annual Test Examination and a record is maintained of each student.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
990	NIL	NIL	NIL

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

No	%
482	48.7%

Men

No	%
508	51.3%

Women

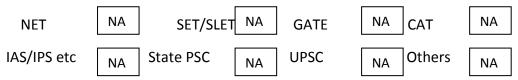| Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
562	108	00	209	00	879	678	130	00	182	00	990

Demand ratio .93:1   Dropout 30%
(applications: seats)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Nil

No. of students beneficiaries NA

5.5 No. of students qualified in these examinations

NET NA SET/SLET NA GATE NA CAT NA

IAS/IPS etc NA State PSC NA UPSC NA Others NA

5.6 Details of student counselling and career guidance

Nil

No. of students benefitted NA

5.7 Details of campus placement   NIL

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Mainly done through the activities of NSS

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level 03   National level 01   International level 00

No. of students participated in cultural events

State/ University level [00]   National level [00]   International level [00]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [08]   National level [01]   International level [00]

Cultural: State/ University level [00]   National level [00]   International level [00]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	46	Rs.20880/-
Financial support from government	88	Rs.305000/-
Financial support from other sources	NA	Na
Number of students who received International/ National recognitions	NA	NA

5.11   Student organised / initiatives

Fairs   : State/ University level [00]   National level [00]   International level [00]

Exhibition: State/ University level [00]   National level [00]   International level [00]

5.12   No. of social initiatives undertaken by the students [02]

5.13 Major grievances of students (if any) redressed: No major grievance reported.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To be one of the best colleges in the district of Howrah through a combination of imparting quality education and promoting a sense of human values among the students.

Mission:

To spread Higher Education in the rural area;

To achieve excellence in education ;

To enable the students of the rural area to obtain the degrees essential for pursuing post graduate degrees and competitive examinations.

To contribute to the over-all development of the rural area by participating in the community activities.

6.2 Does the Institution has a management Information System

The Governing Body of the college is formed as per the statutes of the university of Calcutta and the tenure of the GB is usually for a period of four years. The names of the members are published in the annual prospectus and the college website.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college being an affiliated institution has no scope for curriculum development and follows the syllabus of the parent university.

6.3.2 Teaching and Learning

The usual method of teaching method is the chalk and talk but now with the procurement of computers and projector there is scope for ICT enabled teaching.

6.3.3 Examination and Evaluation

The college serves as the Examination centre for university examinations. Student progression is monitored through Mid-term and annual tests.

6.3.4 Research and Development

Nil

6.3.5 Library, ICT and physical infrastructure / instrumentation

1.Books are added to the library.
2. New computers are procured.

6.3.6 Human Resource Management

Nil

6.3.7 Faculty and Staff recruitment

1. The permanent teaching posts are filled from teachers recruited by the West Bengal College Service Commission.
2. The part-time teachers are appointed after interview by a selection committee duly constituted by the GB.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Admission of students is done strictly on the basis of merit.

6.4 Welfare schemes

Teaching	Nil
Non teaching	Nil
Students	Student Health Home, Concession to the needy.

for

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done   [√] Yes   [ ] No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ] No [√]

For PG Programmes   Yes [NA] No [NA]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The former students offer feedback informally by offering suggestions, though the Association not yet formally registered.

6.12 Activities and support from the Parent – Teacher Association

> There is no formal Parent-Teacher association as yet but the parents are free to come and talk about the prospects of their wards.

6.13 Development programmes for support staff

> All are encouraged to make use of computers.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> The students take part in cleaning the campus and gardening is done, seasonal flowers are grown.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. Thalassaemia screening camp organised by the NSS Unit drew a huge response.
> 2. Flood rescue and relief work done by the students of the college have endeared the students to the community.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1. Successful completion of Mid-term and annual Test Examinations.
> 2. Special magazine for the silver jubilee occasion published.
> 3. University Examinations were conducted properly.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Relationship between the college and the community.
> 2. Peaceful holding of Students' Union Election.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> 1. Attempts are made to keep the campus neat and clean.
> 2. New saplings are planted.

7.5 Whether environmental audit was conducted?   Yes   No

	√

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Strength: Good harmonious relationship between the teacher and the student.
> Weakness: Location of the College in a flood prone area.
> Opportunities: To serve and stand by the poor people belonging to the
> agricultural community.
> Threat: Mushrooming of coaching centres even in the villages.

8. **Plans of institution for next year**

> 1. Celebration of Swami Vivekananda's 150th birth centenary.
> 2. Creation of a new space for library.

      Name Smritiranjan Pramanik   *Name Saumitra Sarkar*

Teacher-in Charge (IQAC)
JOYPUR PANCHANAN ROY COLLEGE
P.O.- Joypur-Fakirdas: Amta-II
Dist.- Howrah - 711 401

Principal & Secretary
Joypur Panchanan Roy College
P.O.- Joypur-Fakirdas, Amta-II
Dist. ; Howrah - 711 401

   Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****