

# The Annual Quality Assurance Report (AQAR) of the IQAC



JOYPUR PANCHANAN ROY COLLEGE  
P.O.- JOYPUR-FAKIRDAS, AMTA-II, HOWRAH-711401.

Part – A

**AQAR for the year (for example 2013-14)**

2013-14

## 1. Details of the Institution

1.1 Name of the Institution

JOYPUR PANCHANAN ROY COLLEGE

1.2 Address Line 1

P.O.- JOYPUR-FAKIRDAS

Address Line 2

P.S.-JOYPUR, AMTA-II

City/Town

HOWRAH

State

WEST BENGAL

Pin Code

711401

Institution e-mail address

joypurcollege@yahoo.in

Contact Nos.

Tel. No. 03214-234-130

Mobile- 9732749040

Name of the Head of the Institution:

SAUMITRA SARKAR

Tel. No. with STD Code:

Tel. No. 03214-234-130

Mobile:

Mobile- 9732749040

Name of the IQAC Co-ordinator:

SMRITIRANJAN PRAMANIK

Mobile:

9830400681

IQAC e-mail address:

joypurcollege@yahoo.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN13242

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-200..)

This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Joypurproycollege.in

Web-link of the AQAR:

www.joypurcollege.in/aqar/

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++	67.60	2007	2012

2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

22/11/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR\_2010-11 dt 10.03.2016\_\_ (DD/MM/YYYY)
- ii. AQAR 2011-12 \_dt. 10.03.2016\_ (DD/MM/YYYY)
- iii. AQAR 2012-13 dt. 10.03.2016\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Nil

1.11 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

DST Star Scheme

NO

UGC-CE

UGC-Special Assistance Programme

NO

DST-FI

UGC-Innovative PG programmes

NO

Any other (*Specify*)

UGC-COP Programmes

NO

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

00

2.6 No. of any other stakeholder and

00

community representatives

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

00

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

Faculty

02

02

Non-Teaching Staff Students

00

Alumni

00

Others

00

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

Rs 3,00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

0

International

National

State

Institution Level

01

(ii) Themes

Health, hygiene and environment awareness

2.14 Significant Activities and contributions made by IQAC

1. Feedback from the teachers about student attendance in class and completion of the syllabus.
2. Holding of Test Examinations at proper time and preparation and execution of duties as a university examination centre.
3. ICT enabled teaching.
4. Introduction of Xerox facilities at the library.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ol style="list-style-type: none"> <li>1. Feedback from the teachers about student attendance.</li> <li>2. To complete the syllabus within the stipulated time.</li> <li>3. To improve the attendance of the students in the class.</li> <li>4. To buy Xerox machine for the library</li> </ol>	<ol style="list-style-type: none"> <li>1. Taken.</li> <li>2. Completed</li> <li>3. Steps taken. Meeting with the Students' Union held.</li> <li>4. implemented</li> </ol>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

IQAC approached the highest decision making body, the Governing Body of the College towards implementation of the plans adopted in the meeting and saw to it actively so that they are finished within time.

Part – B

**Criterion – I**

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programme	Number of programmes added during the	Number of self-financing programmes	Number of value added / Career Oriented

	s	year		programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	07	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
<b>Total</b>	07	Nil	Nil	Nil

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil		Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders\* Alumn  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

**\*Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

**Criterion – II**

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	04	04	00	00

2.2 No. of permanent faculty with Ph.D.

1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	00	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

00

00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	Nil	11
Presented	Nil	Nil	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Adoption of audio-visual method.
2. ICT enabled teaching
3. Installation of internet connection

2.7 Total No. of actual teaching days during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NIL

2.10 Average percentage of attendance of students

62%



2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Hons.	134		02	111	16	96%
B.A. General	163			14	66	49%
B.Com(H+G)	36		01	25	00	72 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Through meeting with the teachers.
2. By informing the students at induction meeting
3. Through Mid-term and Annual tests

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	06	00	01
Technical Staff	00	00	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

All teachers were encouraged to pursue Ph.D. programmes

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	08	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil

Students research projects (other than compulsory by the University)	Nil	Nil	Nil	Nil
Any other (Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No.  Chapters in Edited Book

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonom  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	01
Sponsoring agencies	NA	NA	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

Type of Patent	Number
----------------	--------

3.16 No. of patents received this

National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

year

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

NA

NA

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="01"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="NA"/>	State level	<input type="text" value="NA"/>
National level	<input type="text" value="NA"/>	International level	<input type="text" value="NA"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="Nil"/>	College forum	<input type="text" value="01"/>		
NCC	<input type="text" value="Nil"/>	NSS	<input type="text" value="01"/>	Any other	<input type="text" value="Nil"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Flood Relief and Rescue
- Health, Hygiene and Environment Awareness

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16215sq.mts	Nil	NA	16215sq.mts.
Class rooms	18	Nil	NA	18
Laboratories	01	Nil	NA	01
Seminar Halls	Nil	Nil	NA	Nil
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	00	01	UGC	01
Value of the equipment purchased during the year (Rs. in Lakhs)	00	Rs.0.59339	UGC	Rs.0.59339
Others	Nil	Nil	Nil	Nil

#### 4.2 Computerization of administration and library

1. Office work is performed through computers.
2. Library work is done manually

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10009	NA	380	Rs.93885/-	10389	NA
Reference Books						
e-Books						
Journals	06	NA	00	NA	06	NA
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	08	02	01	00	00	04	01	01
Added	10	02	01	00	00	06	01	01
Total	18	04	02	00	00	10	01	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Computer literacy programme for the staff started

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs.0 .10527

ii) Campus Infrastructure and facilities

Rs. 0.36110

iii) Equipments

Rs..0.25130

iv) Others

Rs.0.31032

**Total :**

Rs. 1.02799

**Criterion – V**

**5. Student Support and Progression**

**5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

1. In the introductory meeting with the students are informed about the facilities available to them.
2. All the facilities available are communicated to the students in a printed manner through the annual prospectus.

**5.2 Efforts made by the institution for tracking the progression**

1. The progress of the students is monitored through Mid-term and annual Tests and a record is kept.

**5.3 (a) Total Number of students**

UG	PG	Ph. D.	Others
1183	NIL	NIL	NIL

**(b) No. of students outside the state**

NIL

**(c) No. of international students**

NIL

No	%
541	45.74%

Men

No	%
642	54.26%

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
881	188	00	171	00	1240	687	149	00	346	01	1183

Demand ratio 1.13:1      Dropout 30%  
(applications : seats)

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

Nil



No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations

NET

NA

SET/SLET

NA

GATE

NA

CAT

NA

IAS/IPS etc

NA

State PSC

NA

UPSC

NA

Others

NA

5.6 Details of student counselling and career guidance

Nil

No. of students benefitted

Nil

5.7 Details of campus placement NIL

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Students are sensitised about gender issues through NSS programmes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 05

National level 00

International level 00

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	69	Rs.29520/-
Financial support from government	109	Rs.490000/-
Financial support from other sources	NA	NA
Number of students who received International/ National recognitions	NA	Na

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No major grievance reported.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:**

To be one of the best colleges in the district of Howrah through a combination of imparting quality education and promoting a sense of human values among the students.

**Mission:**

To spread Higher Education in the rural area;

To achieve excellence in education ;

To enable the students of the rural area to obtain the degrees essential

for pursuing post graduate degrees and competitive examinations.

To contribute to the over-all development of the rural area by participating in the community activities.

#### 6.2 Does the Institution has a management Information System

1. The Governing Body of the college is constituted for a period of four years as per the statute of the University of Calcutta.
2. The names of the members are printed in the College prospectus and published in the College website.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The College being an affiliated institution does not have much scope for curriculum development. It follows the syllabus of the parent university.

##### 6.3.2 Teaching and Learning

1. The principal method is chalk and talk.
2. Teaching is ICT enabled .
3. Face to face relationship and solution of any problem.

### 6.3.3 Examination and Evaluation

Student progress is monitored through Mid-term and Annual Tests. Record is kept of the marks.

### 6.3.4 Research and Development

Nil

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Computers are procured for library use.
2. New computer software have been installed.

### 6.3.6 Human Resource Management

Nil

### 6.3.7 Faculty and Staff recruitment

The full time teachers are employed by WBCSC. The part-time teachers are engaged through interview by a duly formed selection committee and then approved by WB government.

### 6.3.8 Industry Interaction / Collaboration

Nil

### 6.3.9 Admission of Students

Admission of students is done strictly on the basis of merit as the norms of the university of Calcutta.

Teaching	Nil
Non teaching	Nil
Students	Student Heath

6.4 Welfare schemes for 

	Home, Concession to the needy.
--	--------------------------------------

6.5 Total corpus fund generated 

Nil
-----

6.6 Whether annual financial audit has been done  Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA
----

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA
----

6.11 Activities and support from the Alumni Association

The former students offer feedback in a formal manner though their Association is a not a formally registered society.
--

#### 6.12 Activities and support from the Parent – Teacher Association

There is no formal Parent-Teacher Association but the parents are free to meet the teachers when they like.

#### 6.13 Development programmes for support staff

The support staff is encouraged to make use of computers and the electronic equipments.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Saplings are planted.
2. Gardening is done and seasonal flowers are grown.

### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Steps are taken to improve attendance in class.
2. Examinations conducted successfully.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. University examinations were conducted successfully at the college centre.
2. Saplings were planted.
3. Special camp held.
4. New books added to the library.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Maintenance of peace and harmony within the College campus.
2. Extension of social responsibility by way of reaching out to the community.

**\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

**7.4 Contribution to environmental awareness / protection**

1. Seasonal flowers are grown in the college garden.
2. College campus cleaned.

**7.5 Whether environmental audit was conducted?**

Yes

No

**7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

Strength: Cordial relationship and eco friendly surroundings.  
Weakness: Geographical location of the college in flood prone area.  
Opportunities: General courses help to improve the thinking power of the learners.  
Threat: General lack of interest and motivation in conventional courses

**8. Plans of institution for next year**

1. Successful holding of university examinations and functioning as a university examination centre.
2. To introduce SRM Stipend.
3. To fill up the vacant non-teaching posts.

*Name: Smritiranjana Pramanik*

*Name: Saumitra Sarkar*

Teacher-in Charge (IQAC)  
JOYPUR PANCHANAN ROY COLLEGE  
P.O.- Joypur-Fakirdas: Amta-II  
Dist.- Howrah - 711 401

Principal & Secretary  
Joypur Panchanan Roy College  
P.O.- Joypur-Fakirdas, Amta-II  
Dist. ; Howrah - 711 401

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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## Annexure I

### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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